

If you should have a claim against the Town of Brookline for damages that you believe the Town to be liable, please submit a letter presenting the details of your claim. Your written claim should include your contact information along with all relevant information supporting your claim (to include but not limited to photos, estimates, witness(s) information, operator report, etc), and be addressed to:

Town of Brookline - Town Clerk's Office   Attn: Pat Ward   333 Washington Street   Brookline, MA 02445

Depending on the type of claim, you may want to contact your insurance company for assistance. Additionally, there may be statutorily imposed requirements in presenting your claim, such as time limits and to whom the claim should be submitted. Therefore, you may wish to consult with an attorney for legal advice. The Town is not responsible for state highways, such as Route 9, which are managed and maintained by Mass Highway Department, such claims should be directed to the State.

**Please be aware that all claims are investigated on an individual basis, therefore, no specific time period can be given for a decision on a claim.**